

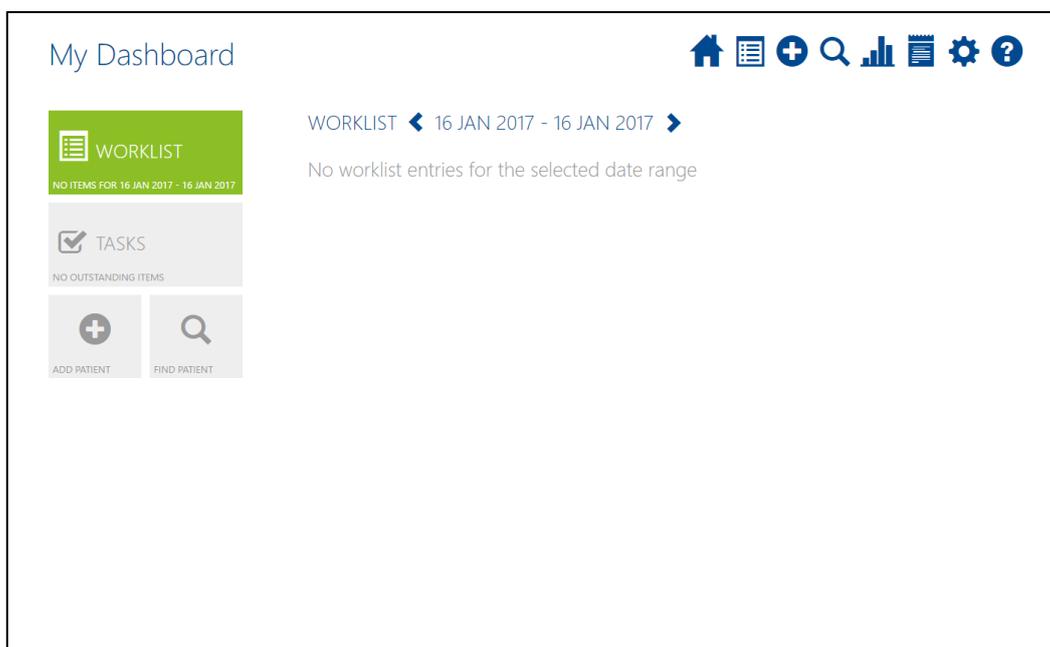
# REGISTRY USER GUIDE

If you need help, advice or guidance, please contact  
[customer.support@amplitude-clinical.com](mailto:customer.support@amplitude-clinical.com) or 0333 014 6363

[www.uknlr.com](http://www.uknlr.com)

## User Dashboard

The first screen you will see when you login is the User Dashboard:



Along the top right hand corner of the screen are your navigation options:

-  **HOME/WORKLIST** - a list of the patients either admitted, in clinic or theatre that day
-  **TASKS** – outstanding patient or clinical tasks
-  **ADD PATIENT** - click here to add a patient record
-  **FIND PATIENT** - click here to search for a patient record
-  **REPORTS** - clicking here will open the reporting dashboard
-  **NOTIFICATIONS** - click here to view a list of any system notifications
-  **SETTINGS** – click here to organise the settings in your system
-  **HELP** – click here to be taken to the Amplitude knowledge base

You can return to the User Dashboard at any time by clicking the **Home button**

## Adding a patient

You can create a new patient by pressing the **ADD PATIENT** link button on the Dashboard, or using the button in the navigation bar:

The screenshot displays the 'My Dashboard' interface. On the left sidebar, there are three main sections: 'WORKLIST' (showing 'NO ITEMS FOR 16 JAN 2017 - 16 JAN 2017'), 'TASKS' (showing 'NO OUTSTANDING ITEMS'), and a navigation area with 'ADD PATIENT' (a green button with a white plus sign) and 'FIND PATIENT' (a grey button with a magnifying glass icon). An arrow points to the 'ADD PATIENT' button in the sidebar. The main content area is titled 'ADD PATIENT' and contains a form with the following fields: 'Hospital Number' (text input), 'National Identifier' (text input with a dropdown menu set to 'NHS'), 'Title' (text input), 'Forename' (text input with 'Test' as a placeholder), 'Middle Name' (text input), and 'Surname' (text input with 'Test' as a placeholder). Below the form, a red message states 'THERE ARE NO EXISTING PATIENTS THAT MATCH THE DETAILS ABOVE', followed by 'Add Patient' and 'Cancel' buttons. At the top right, a navigation bar contains icons for Home, Lists, Add Patient (highlighted with an arrow), Search, Charts, Reports, Settings, and Help.

Fill in the basic relevant details and then select '**Add Patient**'

To reduce potential duplicate records the registry will automatically search to see if a patient with identical criteria already exists, if so you will be notified and will be able to add another pathway for this patient.

*N.B. Please note we cannot automate the collection of outcome data without an email address.*

## Adding a patient to a pathway and worklist

When the patient record is saved, you will see a screen prompting you to add the patient onto a pathway. Select the appropriate pathway and add the patient onto a worklist. The start date must ALWAYS be the date the patient was added to the system. You will then be able to see the patient on the User Dashboard.

My Dashboard

TEST, Test (F, 22y) NHS: Unknown HOSP: Unknown

**Pathway**  
Knee (Primary ACL Reconstruction) Pathway (NLR)

**Side**  
Right

**Start Date**  
16 Jan 2017

**Add to Worklist**  
Do not create a worklist entry

Add Pathway Add & Open Pathway Cancel

Select **'Add Pathway'** to add the pathway or **'Add & Open Pathway'** to open the Pathway Dashboard.

My Dashboard

TEST, Test (F, 22y) NHS: Unknown HOSP: Unknown

**Pathway**  
Knee (Primary ACL Reconstruction) Pathway (NLR)

**Side**  
Right

**Start Date**  
16 Jan 2017

**Add to Worklist**  
Add to Theatre List

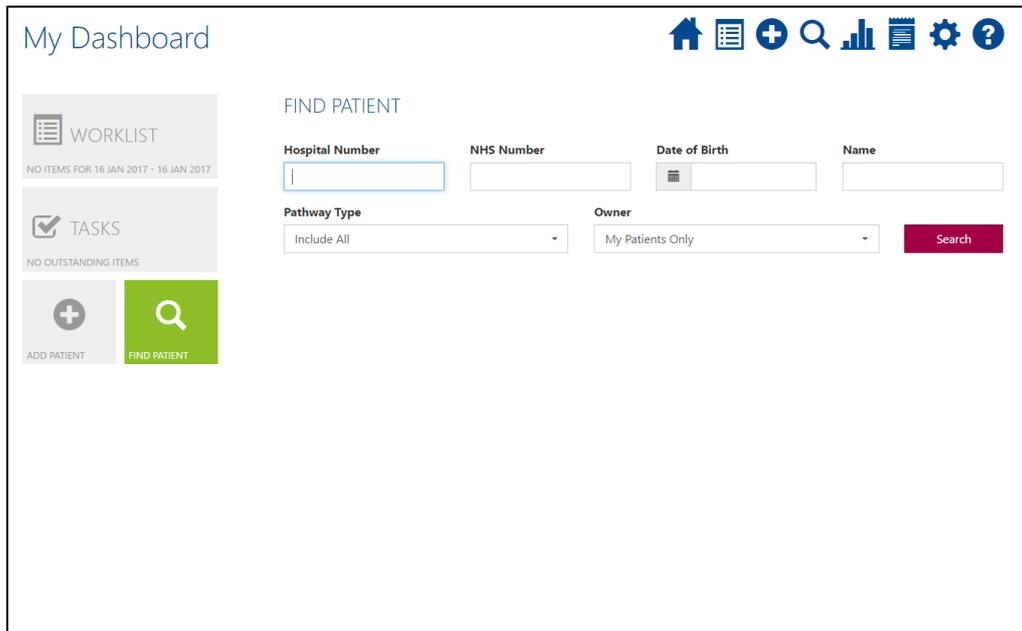
**Worklist Date**  
26 Jan 2017

**Time**  
12:32

Add Pathway Add & Open Pathway Cancel

## How to find a patient

You can find a patient by pressing the **FIND PATIENT** link button on the Dashboard:



The screenshot shows a web dashboard titled "My Dashboard". On the left, there are three panels: "WORKLIST" with "NO ITEMS FOR: 16 JAN 2017 - 16 JAN 2017", "TASKS" with "NO OUTSTANDING ITEMS", and two buttons: "ADD PATIENT" (with a plus icon) and "FIND PATIENT" (with a magnifying glass icon). The main area is titled "FIND PATIENT" and contains a search form with the following fields: "Hospital Number" (text input), "NHS Number" (text input), "Date of Birth" (calendar icon and text input), "Name" (text input), "Pathway Type" (dropdown menu with "Include All" selected), and "Owner" (dropdown menu with "My Patients Only" selected). A red "Search" button is located to the right of the "Owner" dropdown.

Fill in the basic details and then select '**Search Now**'

## Recording Procedures and Clinical Data

After the patient's operation is complete the operative data needs to be entered into the system.

Select the relevant patient from your work list to open their Pathway Dashboard.

Then either click the **Operative Data Set** from the list or click on the **Operative Data Set** tab.

This will allow you to either enter the core registry dataset - **ACL data set only** tab - or a more comprehensive data set - **ACL data set and complete operation record** - from which an operation report could be generated.

The screenshot displays the Pathway Dashboard for a patient named TEST, Test (F, 22y). The patient's NHS and HOSP status are both listed as 'Unknown'. The dashboard is titled 'KNEE (PRIMARY ACL RECONSTRUCTION) PATHWAY (NLR) [RIGHT]' and is currently 'ACTIVE'. The 'Operative Data Set' tab is selected and circled in red. Below the tabs, there is a list of tasks: '09 Jan 2017 ACL Recon. Self Assessment' and '16 Jan 2017 ACL Reconstruction Operative Data', with the latter also circled in red. The dashboard includes a sidebar with options like 'CLINICAL RECORD', 'CLINICAL SCORES', 'PATIENT DETAIL', 'PATHWAY DETAIL', 'WORKLIST HIST', 'PATIENT PORTAL', and 'SEND EMAIL'. The top navigation bar contains icons for home, list, add, search, bar chart, calendar, settings, and help.

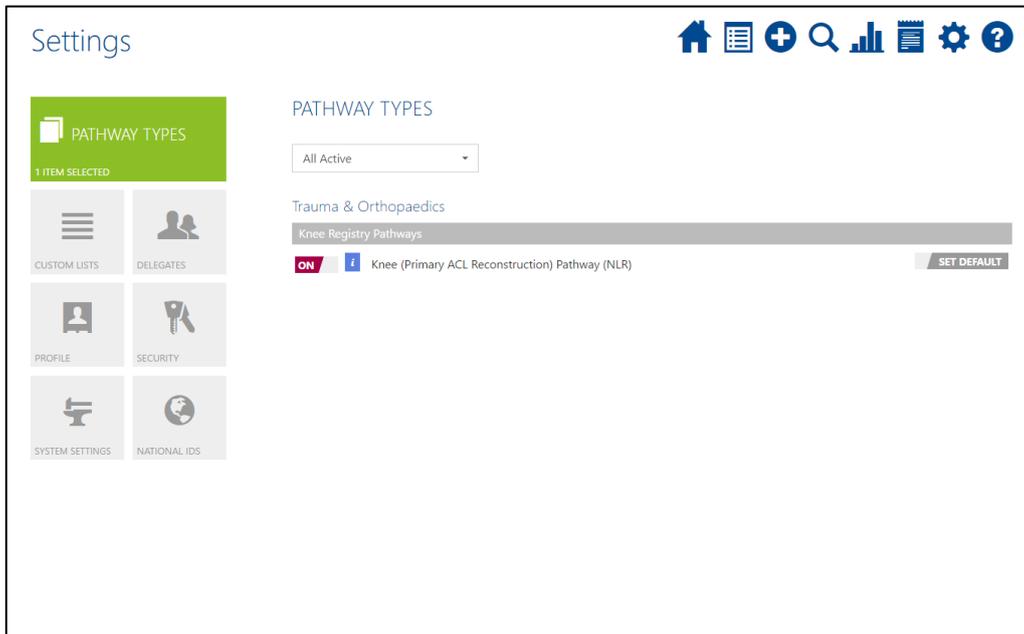
You can setup defaults that enable you to pre-answer options that are your set defaults for the procedure i.e. position and antibiotic prophylaxis.

To print the operation note when completed, click on the three horizontal lines next to the completed task and select **Print Preview**.

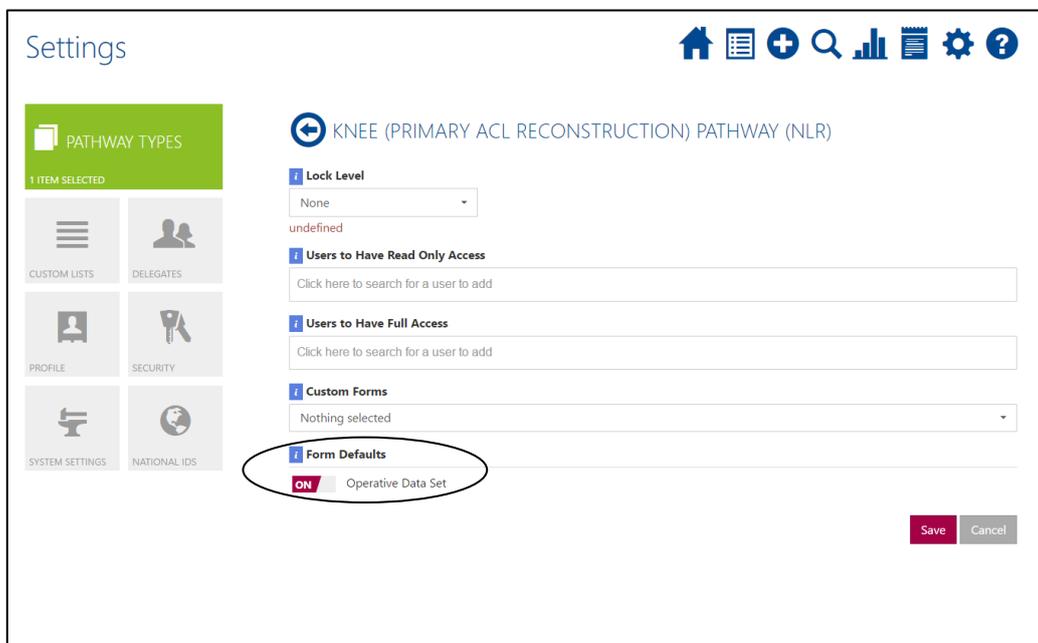
## How to setup Operative Form defaults:

Select the **Settings** button from the top right hand navigation bar.

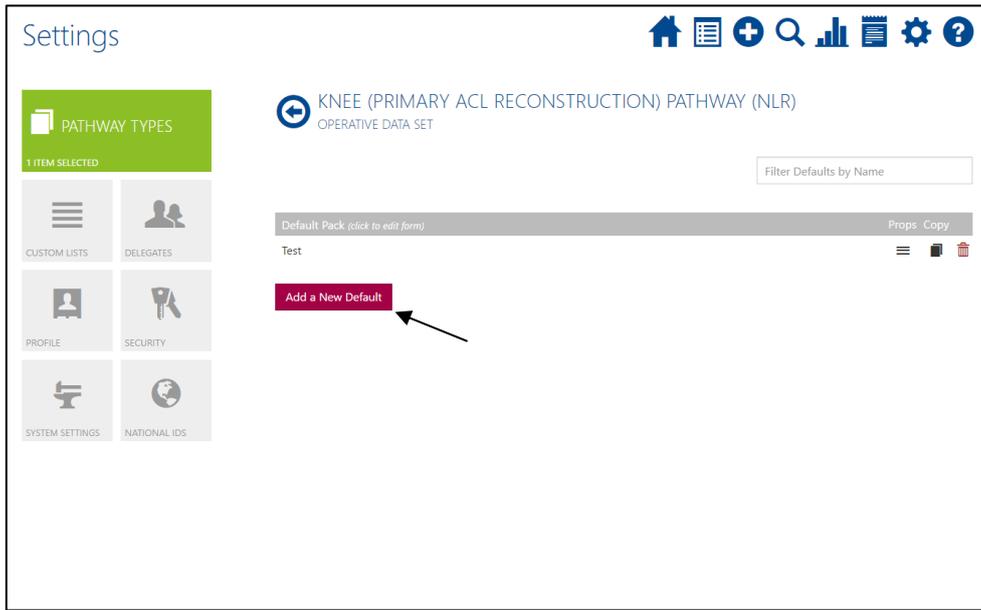
Select the **Pathway** you would like to create a default for:



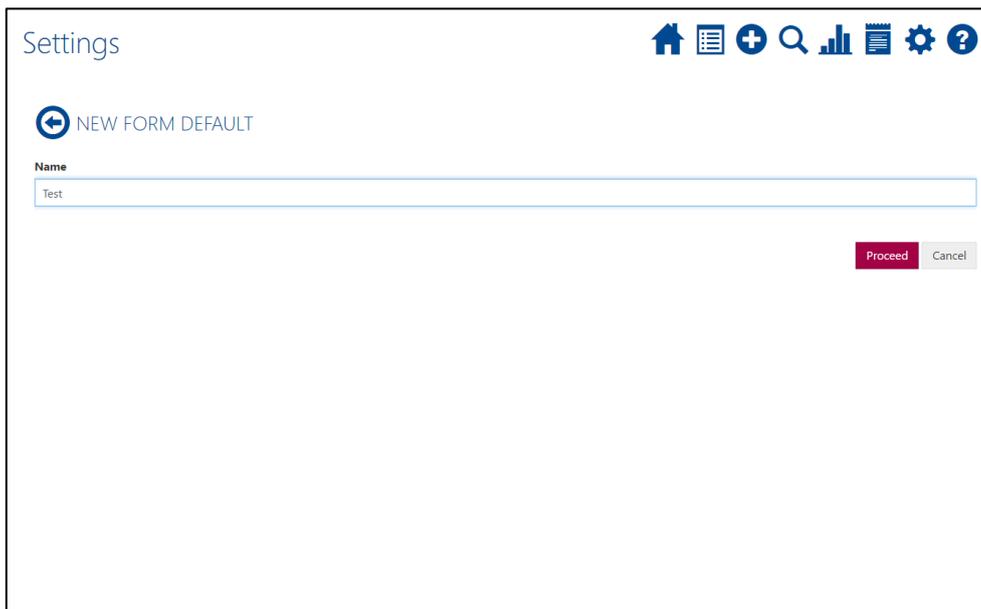
Then select the **Form** you would like to create a default for:



Select **Add a New Default**:



Name the default:



Run through the form and pre-answer options that are your set defaults for the procedure i.e. position and antibiotics prophylaxis

Settings

TEST  
KNEE (PRIMARY ACL RECONSTRUCTION) PATHWAY (NLR) - OPERATIVE DATA SET

\* Performing Surgeon

Lead Consultant	Trainee Supervised	Trainee Unsupervised	Fellow	Other
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\* Assistance

Lead Consultant	None	Other Consultant	Specialist Registrar	Fellow	NCD
Surgical Assistant	Nurse/ODP	Student	Other		

Anaesthetic Details

\* Anaesthetic

GA	Spinal	Epidural	Continuous Epidural Infusion	Regional Block	Other
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Incision and Approach

Cancel Save

When you have finished, select **Save**:

Settings

KNEE (PRIMARY ACL RECONSTRUCTION) PATHWAY (NLR) - OPERATIVE DATA SET

Lateral Meniscus at Surgery    Coronal Ligaments Surgery    Lateral Tenodesis    Anterior Cruciate Ligament Surgery    Posterior Cruciate Ligament Bodies    Other

Meniscal Status at end of Procedure

\* Meniscus

Normal Medial Meniscus	2/3 Remaining	1/3 Remaining	<10% Remaining
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\* Meniscus

Normal Lateral Meniscus	2/3 Remaining	1/3 Remaining	<10% Remaining
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Intra-Operative Complications

\* Complications

No Intra-operative Complications	Intra-operative Complications Experienced
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Cancel Save

## Collecting Outcome Scores

The system will automatically trigger the collection of the specified outcome scores at pre-defined time periods in the post-operative period.

6 months	KOOS
12 months (1 year)	KOOS, IKDC, Tegner activity, EQ5D
24 months (2 years)	KOOS, IKDC, Tegner activity, EQ5D
60 months (5 years)	KOOS, IKDC, Tegner activity, EQ5D

The patient will receive an email request to log on (via a link) to complete their scores on either tablet or PC at home or in the clinic. If a patient does not respond to a score, the system will send reminder emails for each patient **three times**.

You can view any patients who do not fill in their outcomes scores on your task list. From here you can send manual email reminders or call the patient according to your own process.

***To talk about the patient process in more detail, contact Amplitude's dedicated Customer Support Team on 0333 014 6363 or [customer.support@amplitude-clinical.com](mailto:customer.support@amplitude-clinical.com)***